

## TRANSPORTATION OF STUDENTS

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### PREAMBLE

The Board recognizes its responsibility for ensuring that all due care and attention is paid in the event that students need to be transported to and from school, or to and from approved, school -sponsored events.

### POLICY

WHEN STUDENTS ARE TRANSPORTED BY THE DISTRICT, OR WITH PRIOR APPROVAL ON THE DISTRICT'S BEHALF, THEY MUST TRAVEL IN APPROPRIATELY LICENSED AND INSURED VEHICLES WHICH ARE OPERATED IN ACCORDANCE WITH ALL GENERALLY-ESTABLISHED SAFETY PRACTICES, PROVINCIAL REGULATIONS AND THE REGULATIONS ESTABLISHED BY THE SCHOOL DISTRICT FOR THE SAFE TRANSPORT OF STUDENTS. THIS APPLIES TO BOTH PRIVATELY AND COMMERCIALY OWNED VEHICLES.

In implementing the policy, the Board requires that staff ensure that:

1. All students are provided with safe transport.
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- i. For district-owned buses, the minimum liability insurance coverage purchased by the district shall be \$1 million for each vehicle. Insurance coverage under the Ministry of Education Insurance Program provides liability coverage in excess of \$1 million on district-owned vehicles.
  - ii. For buses under contract to the Board, the Ministry of Education Insurance Program maintains non-owned automobile insurance coverage protecting the Board should an accident occur and a court of law find the Board negligent in some manner. Additionally, the contractor shall carry appropriate levels of third-party liability and comprehensive liability insurance.
  
2. Scheduled Taxi Service - Taxis are required to abide by the provisions of the School Bus Regulations contained in the British Columbia Motor Vehicle Act, (as well as all child restraint requirements as set out in the Motor Vehicle Act).
  
3. Transfer Assistance Payments (Home-to-school-to-home) - If the Board makes transportation assistance payments for regular home-to-school-to-home travel in lieu of providing school bus service, the full responsibility for safe transportation and for insurance coverage rests with the vehicle owner.
  
4. School Board-authorized Curricular or Extracurricular Transportation (District-owned, Leased or Contract Vehicles)
  - a. If contract vehicles are used, there shall be a formal written contract for the transportation required.
  - b. In the event of a district approved contract carrier subsequently subcontracting out to other carriers for the transportation required, the school principal shall advise the District's Purchasing Officer (r)1 (eq)2v fod ois w5 (r)1 ( t)--0 Td (-)T -0.004 T00 Tc -33Dw 0.3 (a)31(a)3

- a. All students shall be secured in the appropriate child restraint seats, booster seats and/or seat belts as set out in the British Columbia Motor Vehicle Act.
- b. Students under 20kg (44 lbs) are to be secured in a commercial child seat. It is the responsibility of the school administrator to ensure that parents /guardians are aware of this requirement and that parents provide the required child seat or provide confirmation that the student's weight is greater than 20kg.
- c. Students over 20kg are required to be secured in a commercial booster seat until their 9<sup>th</sup> birthday or until they reach a height of 145cm (4' 9"), whichever comes first. It is the responsibility of the school administrator to ensure that parents /guardians are aware of this requirement and that parents /guardians should provide the required booster seat or provide confirmation that the student's height is greater than 145 cm.

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Date Adopted: 1976-11  
Date(s) Revised : 2003-03  
2008-05

Cross References:  
Statutory: School Act 85 (2),  
Motor Vehicle Act  
Other: